

May 18, 2022

Re: Covid Procedure Change

Redwood Employees and Families,

Recent data is now showing that the COVID-19 positivity rates are increasing in our county and Northern Kentucky. As a result, Redwood will be making some changes to our COVID-19 procedures.

Masking:

Effective immediately, masks are required throughout the building and in all common areas. This includes hallways, conference rooms, the cafeteria, childcare, therapy, and adult programs. Masks will be required to enter the building. Masks will not be required in individual office spaces. For those sharing an office, masks will not be required at your station as long as social distancing protocols are being followed.

- All individuals touring the building will be required to mask upon entry.
- Meetings should be held virtually whenever appropriate.
- Please do not enter the building if you are experiencing any COVID symptoms.

COVID Vaccines and Boosters:

No changes to this policy. We strongly recommend that everyone get vaccinated and boosted when eligible. A second booster shot has recently been approved by the CDC, specifically for those who are high risk. Below is a link to the Northern Kentucky Health Department with more detailed information.

<https://nkyhealth.org/individual-or-family/health-alerts/coronavirus-covid-19-home/covid-19-vaccination/>

Don't hesitate to reach out with any questions.

Respectfully,

Terra Heitzman

VP of People Operations